Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Kasilof River AeroGarden's LLC	**License Number:**	40302		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Kasilof River Aero-Garden's				
Physical Address:	22720 Yukon Rd				
City:	Kasilof	**State:**	AK	**Zip Code:**	99610 - 1042
Designated Licensee:	Brian Ehlers				
Email Address:	brianehlers79@gmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	Form MJ-01: Marijuana Establishment Operating Plan Attachment 3.2. (Visitors Log) Attachment 3.3. (Kasilof River Aero-Gardens ID/Visitor Badge) Attachment 9.1. (Facility Signage) Attachment 9.2. (Business Logos) RECEIVED JUN 18 2025 Dept. of Commerce AMCO

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Form MJ-01: Marijuana Establishment Operating Plan

Why is this form needed?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Kasilof River AeroGarden's LLC	**MJ License #:**	40302		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Kasilof River Aero-Garden's				
Premises Address:	22720 Yukon Road				
City:	Kasilof	**State:**	Alaska	**ZIP:**	99610-1042

Mailing Address:	P.O. Box 1042				
City:	Kasilof	**State:**	Alaska	**ZIP:**	99610-1042

Designated Licensee:	Brian Ehlers		
Main Phone:	907-690-0777	**Cell Phone:**	907-690-0777
Email:	brianehlers79@gmail.com		

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Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The proposed Limited Marijuana Cultivation Facility has a gated 800' driveway with call numbers to gain access onto the property. The gate will remain locked at all times. All exterior exit doors are commercial, steel doors that will remain locked from the outside. Once permission to access the property has been approved, access will only be granted into the marijuana facility to inividuals providing a valid Marijuana Handlers permit in good standing order. Exterior doors automatically lock when closed.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

All visitors must schedule visits in advance. All visitors will be met at the locked front entrance where they will provide a valid drivers license and/or Marijuana Handlers Permit in good standing order. Visitors name and license number, along with the date, time and badge number will be recorded on the log sheet prior to visitors pass being issued. No one under the age of 21 will be allowed past the entrance area. After a visitors badge is issued, a designated manager or representative will escort the visitor throughout the facility. At no time will a visitor be outside a 10 foot radius from the representative. No more than 5 tags will be issued at one time. If more than two visitors are on the premises at the same time, more than 1 authorized agent for Kasilof River Aero-Garden's must be onsite.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

A visitors log will be maintained at the locked enclosed entrance area. All visitors will sign in next to the company agent. The log will also contain date, time, badge number and license/ID number.

See attachment 3.2. (Visitors log)

All visitors must schedule visits in advance. All visitors will be met at the locked front entrance where they will provide a valid drivers license and/or Marijuana Handlers Permit in good standing order. Visitors name and license number, along with the date, time and badge number will be recorded on the log sheet prior to visitors pass being issued. No one under the age of 21 will be allowed past the entrance area. After a visitors badge is issued, a designated manager or representative will escort the visitor throughout the facility. At no time will a visitor be outside a 10 foot radius from the representative. No more than 5 tags will be issues at one time. If more than two visitors are on the premises at the same time, more than 1 authorized agent for Kasilof River Aero-Garden's must be onsite.

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3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

See attachment 3.3. (Kasilof River Aero-Garden's ID/visitor badges)

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Facility will have exterior LED lights surrounding the perimeter of the building, Lighting will be controlled via motion, and photo cell for day and night use. All surveillance cameras will have night vision capabities in the case of lighting failure.

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3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

Alarm system will cover all entrances/exits, and fire alarms. There are no windows in the building. Alarm system will be monitored by owner, empolyees, as well as 3rd party monitoring. Upon a after hrs tripped door, window or fire alarm sensor the owner will assess situation and reset alarm via control panel. In the case of emergency proper authorities and or first responders will be contacted. If owner cannot respond to alarm 3rd party monitoring will contact proper authorities. If alarm happens during business hrs owner or employee will assess situation, reset alarm via control panel or contact proper authorities if needed.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

All employees will be thoroughly vetted before hire to unsure proper standards are met. Products while in storage will remain in locked containers. All areas containing maijuana and or marijuana product will be under constant surveillance and monitored for any questionable actions.

3.7. Describe your policies and procedures for preventing loitering:

Loitering is not allowed before, during or after business hours. The only time anyone is allowed on the premises is to work or view the facility with a pre-approved visitors pass.

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You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use. BE

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Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. BE

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. BE

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. BE

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). BE

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

All entrances/exits will have a camera mounted opposite of doorway at a elevated position with a downward angle to get a clear view of persons entering/exiting doorways.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

Security control room/office is located past the main entrance, up a staircase, and behind a locked solid wood door.The main entrance is under surveillance as well as midway up the stairs clearly showing the entire body and face of anyone who enters the entrance/exit door or goes up the stairs. All hard drives, critical data, and records will be stored behind locked security control room door. Only owner, employees, AMCO officer, or law enforcement will have access to security control room/office. This room will remain locked unless in use but has means to lock door from the inside.

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Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; BE

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** BE

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** BE

d. **records related to advertising and marketing;** BE

e. **a current diagram of the licensed premises, including each restricted access area;** BE

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** BE

g. **all records normally retained for tax purposes;** BE

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** BE

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** BE

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** BE

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All records will be locked securely in the security control room/office in fire proof filing cabinets. (Homek GS00727021 Steel 2 door locking cabinet)Electronically maintained records will have back ups on removable SSD hard drives that will be stored in a fire proof safe. Where applicable a second set of documents/files will be kept off site at owner/manager home. Electronic accounting will be performed using Quick Books, which is accessed through internet from a PC with access.

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Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc.	BE
5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745.	BE
5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745.	BE

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment.	BE
6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises.	BE
6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired.	BE

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

Kasilof River Aero-Garden's will provide detailed SOP's on all aspects of daily duties including proper plant care for varying growth phases, growing conditions and climate control, substrate for initial planting, mature plants and clone, plant measurement guidelines at all development stages, fertilization guidelines and schedules, nutrient deficiency prevention, insect/bacteria/fungus prevention, plant harvesting protocols, waste management protocols, cannabis inventory management, cannabis inventory control protocols, and including proper work enviornment hygiene.

All SOP's will be readily available to all employees.

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Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present.	BE
7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded.	BE
7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace.	BE
7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d).	BE

Answer "Yes" or "No" to each of the following questions:	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	✔	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	✔	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

All marijuana products will be properly weighed, labled with corresponding product/package Metric tags, vacuum sealed with total package weight, and locked in black plasic totes. All packages will include the necessary manifests and paperwork for delivery per state regulations. All products will be transported in a locked compartment for safe travels and delivery. Or delivered with a certified courier.

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You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700. BE

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. BE

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport. BE

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport. BE

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment. BE

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received. BE

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest. BE

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

No person under 21 signage x 3 (10" x 20")
Restricted Access signage x 3 (10" x 20")
Exit and emergency exit signage x 3 (10" x 20")

Posted on all three entrances. (East facing main entrance/exit, and East and West facing emergency exits.)

See attachment 9.1. (Facility Signage)

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Form MJ-01: Marijuana Establishment Operating Plan

9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

See attachment 9.2. (Business logos)

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

BE

Brian Ehlers

Printed name of licensee

Signature of licensee

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MATTHEW C. SMITH
NOTARY PUBLIC
STATE OF ALASKA

Matt Smith
Kenai AK 06-03-26

License # 40302

(Additional Space as Needed):

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License # 40302

Attachment 3.2. (Visitors Log)

Kasilof River Aero-Garden's Visitors Log

Visitors must be 21 years old

Visitor Name	Lic/ID #	Badge	B B Rep	Date	Time In	Time Out

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Attachment 3.3. (Kasilof River Aero-Garden's ID/Visitor Badge)

KASILOF RIVER

AERO-GARDEN'S

Brian Ehlers

MHP# 11481
DOB: 1/16/1979
Expires: 4/24/2027

KASILOF RIVER

AERO-GARDEN'S

License # 40302
License # 221162

P.O. Box 1042 Kasilof AK 99610

brianehlers79@gmail.com

907-690-0777

KASILOF RIVER AERO-GARDEN'S ID & VISITORS BADGE

KASILOF RIVER

AERO-GARDEN'S

Visitor Badge

(0)

KASILOF RIVER

AERO-GARDEN'S

License # 40302
License # 221162

P.O. Box 1042 Kasilof AK 99610

brianehlers79@gmail.com

907-690-0777

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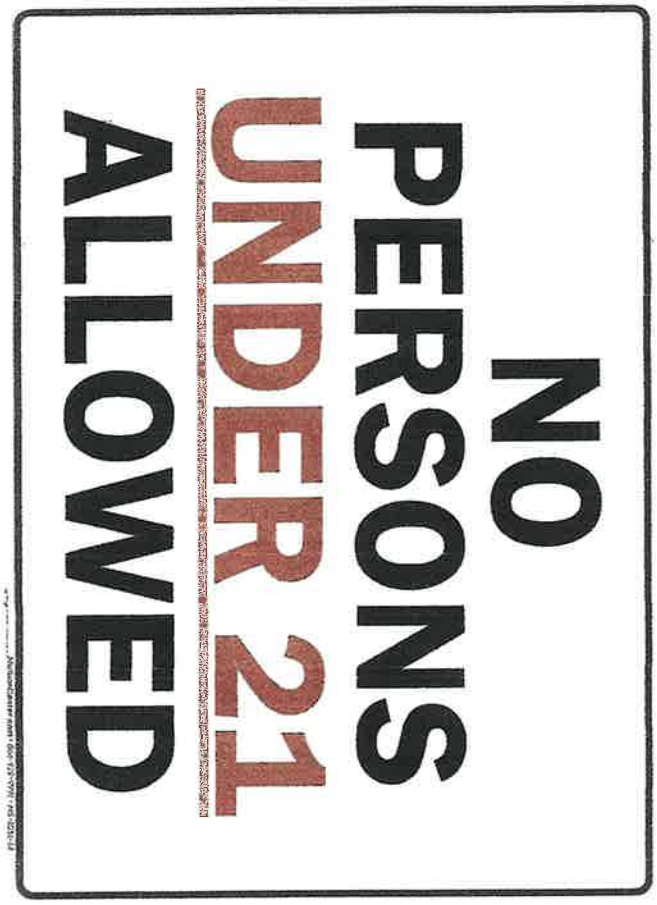
Attachment 9.1. (Facility Signage)



Attachment 9.2. (Business Logos)